

Important Documents

Keep these documents in a safe place

- Appraisal of personal possessions
- Appraisal of real estate
- Bank accounts, ATM cards and contact information
- Birth certificates/adoption papers
- Car registration, title or deed, licence plate
- Certificate of conduct
- Court rulings
- Credit and debit cards and contact information
- Credit reports
- CV/Resume
- Death certificates
- Debtor information, due dates and contact information
- Diplomas or university degrees
- Divorce papers
- Driving licence
- Emergency contacts
- Employment contract
- Family tree/family book
- Funeral plans and burial plot papers
- Home improvement receipts and warranties
- Immunisation records
- Insurance documents (business, house/property, income protection, landlord or renter, liability, life and disability, medical/health, motor vehicle, personal accident, pet, travel, etc.)
- Investment accounts and contact information
- Lease or rental agreement and landlord's contact information
- List of safe/deposit boxes
- Living will
- Marriage licence
- Medical records and doctors' contact information
- Membership agreements, cards and contact information
- Mortgage documents and contact information
- Naturalisation/immigration documents
- Passport, residence visa and work permit
- Payslips
- Pension or 401(k) records and contact information
- Prenuptial agreements
- Receipts for warranty purposes
- Reference letters
- Resident's registration
- School records
- Social security statements
- Tax files and returns, supporting documents, including property and motor vehicle tax
- Training certificates
- Trust information
- Will and wills which you're executing